

THE PROTECTION OF YOUR DATA IS OUR CONCERN

DATA PROTECTION NOTICE

Data protection notice for online meetings, conference calls and websessions via „Microsoft Teams“ and „Zoom“ by IDS Imaging Development Systems GmbH

We would like to inform you in the following about the processing of personal data in connection with our use of „Microsoft Teams“ and „Zoom“.

1. NAME AND ADDRESS OF ACCOUNTABLE BODY

Accountable body: IDS Imaging Development Systems GmbH, Dimbacher Straße 10,
74182 Obersulm, Germany, T: +49 (0) 7134 / 96196-0
akademie@b39.de
Data protection officer: EmEtz GmbH
datenschutz@b39.de

2. INTENDED PURPOSE, CONCERNED PERSONAL DATA AND LEGAL BASE

We use the following conference tools (extended services), to conduct telephone conferences, online meetings, video conferences and/or websessions (hereinafter referred to as „online meeting“). In doing so, we use two tools depending on the situation and requirements.

Microsoft Teams (MS Teams or Teams) is a platform, which combines chats, meetings, notes and attachments. Microsoft is located in the US, Microsoft Corporation One Microsoft Way Redmond, WA 98052-6399.

Zoom is a service of Zoom Video Communications, Inc.; which is located in the US, 55 Almaden Boulevard, 6th Floor, San Jose, CA 95113, +1.888.799.9666 | info@zoom.us

When using these services, different types of data are processed. The scope of the data also depends on the data you provide before or during participation in an „online meeting“.

Intended purpose

Conducting online meetings

Organization of online meetings

Categories of data

Information regarding the user (name, first name, email address, password)

Meeting meta data: topic, description, duration of participation

Dialing in via phone: connection data

Text, audio and video data: Input by the user within the scope of the meeting

Location information for the technical provision of the service.

Information regarding the user if necessary e.g. details

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Recordings of the meetings are generally not made by us. In case of recording the online meeting we will point it out explicitly.

During an online meeting, you might have the possibility to use the chat, Q&A or surveys. In this respect, the text entries you make are processed in order to display them in the „online meeting“ and, if necessary, to record them. In order to enable the display of video and audio, the data from the microphone of your terminal device and from any video camera of the terminal device are processed for the duration of the meeting. You can switch off or mute the camera or microphone yourself at any time via the applications.

In order to participate in an online meeting and respectively enter the meeting room, you have to enter the necessary minimum details.

The legal basis for data processing for organizing and conducting „online meetings“ is Art. 6 para. 1 lit. b) FADP, insofar as the meetings are held within the framework of contractual relationships. If there is no contractual relationship, or holding the meeting is not essential for the fulfilment of the contract, the legal basis is Art. 6 Paragraph 1 lit. f) DSGVO. Here we are interested in effective communication by conducting „online meetings“.

If personal data of employees of IDS Innovation GmbH are processed, § 26 BDSG is the legal basis for data processing.

If you are registered as a user with the „provider“, further data can be stored via „online meetings“ (meeting metadata, data on telephone dial-in, questions and answers in websessions, survey function in websessions).

Please refer to the data protection information of the respective provider for the scope of data processing.

<https://privacy.microsoft.com/en-gb/privacystatement> und <https://zoom.us/en-us/privacy.html>.

3. PASSING ON OF DATA (CATEGORIES OF RECIPIENT)

Personal data that is processed because of participating in „online meetings“ is generally not passed on to third parties unless it is specifically intended for this purpose. If necessary, we communicate customer data within our holding company structure and to trainers and suppliers of traded products. Otherwise, no personal data is transmitted to third parties.

Further recipients:

The provider necessarily obtains knowledge of the above-mentioned data insofar as this is provided for within the framework of our order processing contract with the provider.

4. DURATION OF DATA STORAGE

As a matter of principle, we delete personal data when there is no need for further storage. A requirement may exist in particular if the data is still needed to fulfil contractual services. In the case of legal storage obligations, deletion only comes into consideration after expiry of the respective storage obligation.

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5. DATA TRANSFERS TO THIRD COUNTRIES

The service providers are from the US. A processing of personal data therefore also takes place in a third country. We have concluded an order processing contract with the service provider which complies with the requirements of Art. 28 DSGVO. An adequate level of data protection is guaranteed on the one hand by the „Privacy Shield“ certification, but also by the conclusion of the so-called EU standard contract clauses.

6. FURTHER MANDATORY INFORMATION (E.G. RIGHTS FOR PERSONS AFFECTED, RIGHT OF APPEAL)

For further mandatory information under Art. 13, 14 and 21 of the DSGVO, please see our general information on data protection on our website.

27.09.2022

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